**Spring 2022 Request for Proposals**

**Office of Recruiting, K-12 Outreach, and Scholarship**

**Submission deadline: November 19, 2021**

The Office of Recruiting, K-12 Outreach, and Scholarships is seeking proposals for education and outreach projects that educate engineering to K-12 students, teachers, and classrooms.

**Eligibility: Auburn College of Engineering Student Organizations** will coordinate and execute an engineering K-12 program/event. Proposals must be submitted through the Qualtrics application located at the bottom of the page.

**Funding:** Proposers must submit a detailed budget outlining the costs of the supplies and materials needed for instruction. The Office of Recruiting, K-12 Outreach, and Scholarships will provide up to $500 worth of supplies and materials. Funds will only be used for supplies and materials. Funding may not be used to support stipends, travel, or rental costs.

**Process:**Organizations must complete their application by 5:00 PM CST on November 19, 2021. The Outreach team will review all proposals and alert proposers of their status within two weeks. We anticipate funding 3 proposals once a year.

Requirements to receive outreach funds:

* Attend ONE proposal training. Trainings will be held at 5:00 pm on the first Monday of every month in Brown Kopel Conference Room 1163:
  + September 7
  + October 4
  + November 1
* Submit a proposal application by November 19, 2021
* Volunteer for one of our current engineering K-12 programs.
* Advisor must submit the Advisor Verification
* Student Organization will adhere to the Auburn University Minor on Campus policies and procedures.
* Recipients of award must supply the K-12 Coordinator participant information.

**How to Apply:** Proposals will be submitted through Qualtrics. It is recommended that you compose your responses in Microsoft Word before submitting to Qualtrics. Proposals are due on November 19, 2021.

**Submit your final proposal here:** [Application](https://auburn.qualtrics.com/jfe/form/SV_8ieTaOjrIf1zMj3)

**Advisors submit their verification here:** [Advisor Verification](https://auburn.qualtrics.com/jfe/form/SV_39RlD4aGA0SHKlM)

For questions, please contact Sydney Riley at [sydney.riley@auburn.edu](mailto:sydney.riley@auburn.edu)