Environmental Specialist II - Chesapeake Bay Coordinator - Grant-funded 36-month position with health/dental benefits

**Position #00425**  Charlottesville, VA

**Hiring Range:**  $36,766 - $45,000 (Pay Band 5)

**Duties:** Incumbent works in collaboration with other state agencies, non-governmental organizations, and private contractors to coordinate efforts to restore and establish riparian forest buffers around the Chesapeake Bay and other watersheds. Duties include implementing public outreach strategies to promote voluntary efforts to restore riparian buffers and other conservation measures; providing expert advice and recommendations; coordinating efforts with other states bordering the Chesapeake Bay, the Federal Chesapeake Bay program, and non-profit conservation organizations; and administering grant funding. In the future, the position may supervise wage positions.

**Qualifications:** Bachelor's degree in Environmental Science, Forest Management, or a related natural resource field required and a Master's Degree preferred. Considerable knowledge of riparian forests and their effects on the environment; significant forestry experience relating to watershed and water quality issues; demonstrated ability to design and implement public outreach strategies; ability to establish and maintain effective working relationships with personnel from various state and federal agencies, local planners, cooperators, and the public; experience in budget administration and partnership development; demonstrated excellent oral, written, and interpersonal skills; experience making effective oral presentations to both technical and non-technical audiences; proficiency using a PC and Microsoft Office software; knowledge of effective supervisory techniques and practices; and ability to effectively and efficiently work as a member of a team of diverse individuals required. Position requires travel throughout the state with overnight stays. A fingerprint-based criminal history check is required for final candidate.

**To Apply:** Send a fully completed Commonwealth of Virginia application form and resume to:
Virginia Department of Forestry
Attn: Ms. Debbie Howe, HR Director
900 Natural Resources Dr., Suite 800
Charlottesville, VA  22903
Fax: 434/ 977-7749

**Note:** Do not write "See Resume" anywhere on the application form - this includes the duties section for previous employment. Doing so automatically disqualifies you from further consideration.

**Application Packet must be received by 5:00 p.m. on Friday, February 4, 2005**